

Appointments

7 December 2009

Purpose of report

- 1 To advise of an appointment to the Joint Board and the need to fill a vacancy on the Appointment Committee.

Main report

- 2 West Lothian Council has appointed Councillor Peter Johnston to serve on the Lothian Valuation Joint Board in place of Councillor Martyn Day. There are three members from West Lothian on the Joint Board.
- 3 Councillor Day also served on the Appointment Committee. The remit of this group is detailed in Appendix 1 of this report.

Recommendations

- 4 The Joint Board is requested:
 - (a) To note the appointment of Councillor Peter Johnston, West Lothian Council to the Joint Board.
 - (b) To appoint a member from West Lothian Council to the Appointment Committee.


Tom Aitchison
Chief Executive and Clerk

Appendix	Appendix 1	Appointment Committee Remit
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Background Papers	Letter dated 29 September 2009 from West Lothian Council	

LOTHIAN VALUATION JOINT BOARD

APPOINTMENT COMMITTEE

REMIT

1 The Appointment Committee shall be authorised to act on behalf of the Board on all matters of selection and appointment of the Assessor and Electoral Registration Officer of the Lothian Valuation Joint Board.

2 Membership of the Committee shall comprise: -

Members: -

The City of Edinburgh Council	-	3 Councillors
East Lothian Council	-	1 Councillor
Midlothian Council	-	1 Councillor
West Lothian Council	-	1 Councillor

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Advisers (non-voting): -

- Chief Executive and Clerk to the Valuation Board
- Human Resources Adviser to the Valuation Board

3 The quorum for meetings of the Committee will be 3 members.

4 The Convener of the Committee shall be appointed by the Valuation Board. In the absence of the Convener at any meeting, the Committee will elect a Chair from its members.

5 Members will be permitted to appoint a substitute to attend in their place, in accordance with the requirements of the Board's Standing Orders.

6 All members (and any substitute member) will require to have attended an approved training course for the purpose of selection of Chief Officers.

7 All members (and any substitute members) will be subject to the general requirement to have attended all the stages of the selection process i.e. any short-leeting (or long-leeting) and interviews of all candidates when participating in the selection process.

8 The Chief Executive and Clerk to the Valuation Board, in consultation with the Convener of the Committee, will be responsible for calling meetings of the Committee.

9 The Chief Executive and Clerk shall report on any appointment made to a meeting of the Valuation Board.